## **East Bay Tire Co.**

## **Job Description**

**Position Title:** Service Technician (various locations)

**Reports To:** Service Manager

## **RESPONSIBILITIES**

> Tire related duties

- Mount/Dismount
- Repair
- Rotate
- Pulling and putting away tires from inventory
- Unloading and loading shipments of tires
- ➤ Pull tire order and load by hand, tires vary in weight from 35 lbs on up.
- Raises vehicle with hydraulic jack, and unbolts wheel with air impact wrench.
- Removes tire assembly from vehicle by hand or, when repairing giant tires of heavy equipment, by use of power hoist.
- > Separates tubed or tubeless tire from wheel with rubber mallet or steel hammer or air-operated machine.
- > Seals puncture in tubeless tire by inserting adhesive material and expanding rubber plug into puncture.
- Remove tire and buff inside using air buffer, apply repair cement and replace with repaired part.
- Removes inner tube from tire and inspects tire casing for defects, such as holes and tears.
- ➤ Responds to emergency calls to make repairs or replacements of damaged tires at customer's designation or on road.

## REQUIREMENTS

- Minimum of a High School diploma or GED equivalent
- Must have a valid CA driver's license, good driving record (no more than 1 point on driving record), and insurable
- Must be able to lift up to 75 pounds
- > Comfortable working in a fast paced environment
- ➤ Good communication and customer service skills
- ➤ Adhere to strict safety standards
- ➤ Be able to operate various pieces of pneumatic, hydraulic and electrical equipment
- ➤ Ability to work overtime and weekends as needed